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Bunscoil na Tríonóide Naofa, Baile na Lobhar, BAC 18.

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School Roll Number: 20190T



I.T Acceptable Use/ Photograph Policy

The aim of this Acceptable Use Policy is to ensure that pupils will benefit from learning opportunities offered by the school's Internet resources in a safe and effective manner.

School's Strategy

The school will employ the following strategies in order to maximise learning opportunities and reduce risks associated with the Internet. These strategies are as follows:

General

- Internet sessions will always be supervised by a teacher.
- Filtering software will be used in order to minimise the risk of exposure to inappropriate material.
- Students will be provided with training in the area of Internet safety.
- Virus protection software will be used and updated on a regular basis.
- Students will observe good "netiquette" (i.e., etiquette on the Internet) at all times and will not undertake any actions that may bring the school into disrepute.

World Wide Web

- Students will use the Internet for educational purposes only.
- Students will never disclose or publicise personal information.

Email

- Students will use email only under the direction of the class teacher.
- Students will not send or receive any material that is illegal, obscene, defamatory or that is intended to annoy or intimidate another person.
- Students will not reveal their own or other people's personal details, such as addresses or telephone numbers or pictures.

Forums

- All Communications with outside forums will only be used for educational purposes. All communication with outside forums will be conducted only under the direction of the teacher.

School Website

- Pupils will be given the opportunity to publish projects, artwork or school work on the World Wide Web.
- The publication of student work will be co-ordinated by Mr. Tobin.
- Pupils' work will appear in an educational context on Web pages with a copyright notice prohibiting the copying of such work without express written permission.
- Digital photographs, audio or video clips of **individual students** will not be published on the school website. Instead photographs, audio and video clips will focus on group activities. Personal pupil information including home address and contact details will be omitted from school web pages.

Legislation

The school will provide information on the following legislation relating to use of the Internet which teachers, students and parents should familiarise themselves with:

- Data Protection (Amendment) Act 2003
- Child Trafficking and Pornography Act 1998
- Interception Act 1993
- Video Recordings Act 1989
- The Data Protection Act 1988

Sanctions

Misuse of the Internet may result in disciplinary action, including written warnings, withdrawal of access privileges and, in extreme cases, suspension or expulsion. The school also reserves the right to report any illegal activities to the appropriate authorities.
